

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 5/11/2026 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the April 2026 Directors Meeting Minutes		
Water System Operations and Concerns		
- Review of Annual Members Meeting and Appointment of Officers		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and all directors were present.		
- The April 2026 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
• Mr. Serene opened the meeting and performed roll call and determined a quorum was met. • Mr. Serene asked if there we any updates/changes to the April meeting minutes. None were noted and minutes were approved. • Mr. Serene briefed that the water restrictions had been reduced to Moderate. He asked that everyone continue to keep the recommended gallons per person in mind. • With Mr. Serene and Mrs. Serene being reelected as directors, Mr. Serene opened the floor up for election of officers, all agreed to keep the same positions. Mr. Serene as President, and Mrs. Serene as Treasurer. • Mr. Serene asked how everyone thought the annual meeting went. Some discussion was held, all agreed the meeting went well. • Mr. Serene informed the board that he had received the bill and photos for the tank cleaning. Mr. Todd re-stated that he thought the tank looked good and that the inside top of the tank did not need any repairs at this time. • Mr. Watson asked if it was time to have the backflows tested. Mr. Serene stated he would contact the water operator to see when they are due. • Mr. Serene stated that he had filed the Water usage report with TCEQ.		

- Mr. Serene briefed that the following water tests had been performed:
 - Microbial Testing
 - 26 April 2026 – Chlorine residual level at 1.1 mg/l and absent coliform.

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).

Action Items:	Person Responsible	Deadline
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points:		
- Ms. Serene briefed the current BSTWSC account balance: \$29,224.08		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points:		
- None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points:		
- Next regular meeting:		
8 June 2026 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		