

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 3/9/2026 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the February 2026 Directors Meeting Minutes		
Water System Operations and Concerns		
- Annual Members Meeting, Agenda & Slides		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - Roll call was performed and all directors were present. - The February 2026 Director's meeting minutes were approved. 		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> • Mr. Serene opened the meeting and informed the directors that the state had performed water testing and that the results were all within safe limits. • Mr. Serene discussed when the annual meeting notice had to go out along with if there were any changes to the slides he had sent to all the directors. None of the directors had any changes. • Mr. Serene opened a discussion regarding the storage tank cleaning and the following was briefed: <ul style="list-style-type: none"> • The opening to the tank needs to be enlarged to meet TCEQ requirements, this would also allow the diver cleaning the tank to easily enter. • No longer have to purchase a temporary storage tank to support the cleaning of the main tank. • Cleaning of the main tank can be done without having to shut off the water system. • Mr. Watson briefed that he had replaced two defective water meters: one was not reading at all due to the meter being stuck, the other was reading high. • Mr. Serene briefed that the following water tests had been performed: <ul style="list-style-type: none"> ○ Microbial Testing <ul style="list-style-type: none"> ▪ 25 February 2026 – Chlorine residual level at .90 mg/l and absent coliform. 		

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).

Action Items:	Person Responsible	Deadline

Topic: BSTWSC Treasurer's Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$29,310.17

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

13 April 2026 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		