

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 1/12/2026 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the December 2025 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - Roll call was performed and determination was made that there was a quorum. - The December 2025 Director's meeting minutes were approved. 		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> • Mr. Serene opened the meeting and asked in Mr. Watson had any update on the cleaning of the storage tank. Mr. Watson stated that he did not and would follow-up with the company. • Mr. Todd briefed that everything at the well was working well. • Mr. Serene briefed that he had filed the Critical Loads Status report with the Public Utility Commission and that the Annual Water Usage and Water Lost reports were due. • Mr. Serene briefed that the following water tests had been performed: <ul style="list-style-type: none"> ○ Microbial Testing <ul style="list-style-type: none"> ▪ 17 December 2025 – Chlorine residual level at .72 mg/l and absent coliform. <p style="margin-left: 20px;">Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).</p>		
Action Items:	Person Responsible	Deadline
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$28,330.54

Action Items:

NONE

Person Responsible

Deadline

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:

NONE

Person Responsible

Deadline

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

9 February 2026 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:

NONE

Person Responsible

Deadline