

# Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting	
Date/Time: 2/09/2026 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President
Type of meeting:	BST Water Supply Corporation Directors Meeting
Note taker:	Betty Serene, Treasurer
Attendees:	Jan Serene, President; <a href="mailto:jan.serene@att.net">jan.serene@att.net</a> 830-688-2180
	Betty Serene, Treasurer; <a href="mailto:betty.serene@att.net">betty.serene@att.net</a> 703-371-8839
	Andy Watson, Vice President
	Duke Todd, Director; <a href="mailto:DUKTD@hotmail.com">DUKTD@hotmail.com</a> 281-414-6717

AGENDA
Call to Order
Roll Call and Quorum Determination
Approval of the January 2026 Directors Meeting Minutes
Water System Operations and Concerns
BSTWSC Treasurer's Report
Open Forum for Visitor's Suggestions, Proposals, and Grievances
Calendar & Follow-Up Actions
Adjournment

Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> <li>- Roll call was performed and determination was made that there was a quorum.</li> <li>- The January 2026 Director's meeting minutes were approved.</li> </ul>		
Action Items:	Person Responsible	Deadline

Topic: Water System Operations and Concerns		
Presenter: Jan Serene		

<p>Key Points:</p> <ul style="list-style-type: none"> <li>• Mr. Serene opened the meeting and briefed drought conditions remain Severe. Review of water usage for January indicates no one used 11,000 gallons or more which would have triggered higher usage charges for the excess.</li> <li>• Texas Health and Human Services, Public Health Laboratory Division tested for more chemicals and the results were within acceptable standards. A bill was received today for the testing for \$560.00.</li> <li>• Mr. Serene stated Mrs. Serene and he would be drafting an announcement and PowerPoint presentation for the annual meeting in May for the next Directors meeting for review and comment.</li> </ul> <p>Mr. Watson briefed that he was still investigating contractors for the repair and cleaning of the storage tank. In addition to the repair of the tank's roof, it appears that a larger opening will need to be made for the cleaning to be accomplished. Our principal contractor has provided possible contractors for the repair prior to cleaning. Mr. Watson has replaced one malfunctioning water meter and will be replacing another this coming weekend. He also notified one owner that his backflow preventer needed to be replaced.</p>
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- Mr. Serene briefed that the following water tests had been performed:
  - Microbial Testing
    - January 21,2026 – Chlorine residual level at 0.93 mg/l and absent coliform.

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).

Action Items:	Person Responsible	Deadline

**Topic: BSTWSC Treasurer’s Report**

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$28,788.66. She will be filing the annual electronic filing required to maintain our tax exempt status.

Action Items:	Person Responsible	Deadline
NONE		

**Topic: Open Forum for Visitor’s Suggestions, Proposals, and Grievances**

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

**Topic: Calendar & Follow-Up Actions**

Presenter: Jan Serene

Key Points:

- Next regular meeting:

9 March 2026 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		