

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 8/10/2026 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the July 2026 Directors Meeting Minutes		
Water System Operations and Concerns		
- Discussion of Directors’/Officers’ Responsibilities		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and all directors were present.		
- The July 2026 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
• Mr. Serene opened the meeting and performed roll call and determined a quorum was met. • Mr. Serene informed the Directors that he had attended the TCEQ annual meeting. He noted some key points that had been brought up and shared them with the directors; • Recommend that all valves in the system be exercised frequently to ensure that they are operational. • Mr. Serene was concerned that all the valves are not being exercised on a regular basis. • TCEQ has \$50 million available for grants and are going to be accepting requests soon. • Mr. Serene proposed that BSTWSC submit a request to install the electronic meters. A vote was taken, all directors approved that a grant request be submitted for the electronic meters. • Mr. Serene briefed that he had received notice from TCEQ that the 3 year interior tap testing was due. He would work with the water operator to perform the testing. • Mr. Serene briefed that the Lead Pipe inventory needed to be updated. He would update the report once TCEQ had uploaded the required form to their Website. • A discussion was held on the age of the well pump. While it was still pumping the gallons per minute it was designed to, it was past its life expediency. Mr. Todd stated that he had gotten a cost to replace the pump		

last year which was between \$10K and \$15K. All agreed that the pump should be replaced before it failed. Mr. Todd would contact Buddy's to get an updated estimate to replace the well pump.

- Mr. Serene briefed that he had registered BSTWC with TEXWARN which is a service that can be used in an emergency to request help.
- Mr. Serene briefed that he was updating the Draught Contingency Plan.
- Mr. Serene briefed that the following water tests had been performed:
 - Microbial Testing
 - 20 July 2026 – Chlorine residual level at .90 mg/l and absent coliform.

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).

Action Items:	Person Responsible	Deadline
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points: - Ms. Serene briefed the current BSTWSC account balance: \$34,641.91		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points: - None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points: - Next regular meeting: 14 September 2026 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		