

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 4/13/2026 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the March 2026 Directors Meeting Minutes		
Water System Operations and Concerns		
- Annual Members Meeting Planning		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and all directors were present. - The March 2026 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
• Mr. Serene opened the meeting and performed roll call and determined a quorum was met. • Mr. Serene briefed that he was working on and was going to submit the Annual Water Usage form to TCEQ by 1 May 2026. • Mr. Serene discussed having the water operator check the water level in the well before the annual meeting. • Mr. Serene asked Mr. Todd to brief the members regarding the tank cleaning. • Mr. Todd briefed that the new hatch had been installed on the storage tank which allowed the cleaners to access the interior of the tank. Cleaning of the tank went well, and Mr. Todd stated that the interior of the tank looks good. He also stated that with the new hatch installed, he was able to inspect the inside top of the tank and there was no need to have any repairs done to it. • Mr. Serene then went over the agenda for the Annual Members Meeting and asked that all the directors arrive by 9:30 am to help set up. He also stated that he would be sending the Proxy letter to Mr. Lemon for posting to the Website and asked it be posted by the 27th of March. • Mr. Serene briefed that the following water tests had been performed: ○ Microbial Testing ▪ 24 March 2026 – Chlorine residual level at .98 mg/l and absent coliform.		

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).

Action Items:	Person Responsible	Deadline
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points: - Ms. Serene briefed the current BSTWSC account balance: \$30,920.18		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points: - None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points: - Next regular meeting: 11 May 2026 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		