

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting	
Date/Time: 9/8/2025 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President
Type of meeting:	BST Water Supply Corporation Directors Meeting
Note taker:	Flint Lemon, Secretary
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839
	Flint Lemon, Secretary; flintandclaudia@gmail.com

AGENDA

Call to Order
Roll Call and Quorum Determination
Approval of the August 2025 Directors Meeting Minutes
Water System Operations and Concerns
BSTWSC Treasurer’s Report
Open Forum for Visitor’s Suggestions, Proposals, and Grievances
Calendar & Follow-Up Actions
Adjournment

Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes

Presenter: Jan Serene

- Key Points:
- Roll call was performed and determination was made that there was a quorum.
 - The August 2025 Director’s meeting minutes were approved.

Action Items:	Person Responsible	Deadline

Topic: Water System Operations and Concerns

Presenter: Jan Serene

- Key Points:
- Mr. Serene briefed that Mr. Duke had contacted him letting him know that there may be a water leak at one of the meters. Mr. Duke was going to contact Buddies to fix.
 - Mr. Duke had also let Mr. Serene know the new chlorine line had come loose and he had reconnected it.
 - Mr. Serene had also talked to Mr. Watson regarding the estimate for the temporary storage tank. Mr. Watson is still working on getting the estimate together.
 - Mr. Serene briefed the testing results taken for July:
 - Microbial Testing
 - August 26 2025 – Chlorine residual level at 1.1 mg/l and absent coliform.
- Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).

Action Items:	Person Responsible	Deadline

Topic: BSTWSC Treasurer’s Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$25,188.58

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor’s Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

13 October 2025 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		