

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 10/13/2025 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the September 2025 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - Roll call was performed and determination was made that there was a quorum. - The September 2025 Director's meeting minutes were approved. 		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> • Mr. Todd briefed that Buddy's had fixed one of the leaks in the system that he had found by one of the water meters. • Mr. Todd also briefed that he had replaced the fan on one of the high pressure pumps in the well house that had broken. • Mr. Todd also briefed that he had figured out what was causing the chlorine line to continue to come loose. The issue was that when the chlorine pump started the line would vibrate and eventually work itself loose. He securely attached the line to the tank and it has not had any issues to date. • Mr. Watson briefed after researching whether to rent or purchase a temporary storage he recommend that we purchase one and have Buddy's install it. • Mr. Serene asked Mr. Watson and Mr. Todd if they could help him complete the inventory of the system. • Mr. Serene briefed the testing results taken for July: <ul style="list-style-type: none"> ○ Microbial Testing <ul style="list-style-type: none"> ▪ 7 September 2025 – Chlorine residual level at .9 mg/l and absent coliform. <p style="margin-left: 20px;">Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).</p>		
Action Items:	Person Responsible	Deadline

Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points: - Ms. Serene briefed the current BSTWSC account balance: \$26,161.05		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points: - None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points: - Next regular meeting: 10 November 2025 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		