

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting	
Date/Time: 11/10/2025 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President
Type of meeting:	BST Water Supply Corporation Directors Meeting
Note taker:	Betty Serene, Treasurer
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839

AGENDA

Call to Order
Roll Call and Quorum Determination
Approval of the October 2025 Directors Meeting Minutes
Water System Operations and Concerns
BSTWSC Treasurer’s Report
Open Forum for Visitor’s Suggestions, Proposals, and Grievances
Calendar & Follow-Up Actions
Adjournment

Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes

Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum.		
- The October 2025 Director’s meeting minutes were approved.		

Action Items:	Person Responsible	Deadline

Topic: Water System Operations and Concerns

Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> • Mr. Todd briefed that Kerr County Pump had provided an oral estimate of \$20,000-40,000 to replace the well pump. They could not provide an exact estimate without a site visit. • Mt. Todd will contact Buddy's Septic & Water Well Service to get a more definitive estimate. • Mr. Serene stated he had sent notices to our customers of the freeze warning that had been issued by the National Weather Service for Bandera County asking our customers take precautionary actions to protect water pipes and lines, and that significant breaks could jeopardize the system's ability to deliver water. • Mr. Serene briefed the testing results taken for July: <ul style="list-style-type: none"> ○ Microbial Testing <ul style="list-style-type: none"> ▪ October 28, 2025 – Chlorine residual level at .97 mg/l and absent coliform. 		
<p>Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).</p>		

Action Items:	Person Responsible	Deadline

Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points: - Ms. Serene briefed the current BSTWSC account balance: \$27,650.57		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points: - None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points: - Next regular meeting: December 8, 2025 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		