

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 3/10/2025 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President	
	Flint Lemon, Secretary; flintandclaudia@gmail.com	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the February 2025 Directors Meeting Minutes		
Water System Operations and Concerns		
- Discussion of Annual Meeting Agenda		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum.		
- The February 2025 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Mr. Serene and Mr. Todd briefed the results of the inspection that was done on the storage and pressure tanks. Both tanks were good. There was approximately 2” of sediment at the bottom of the storage tank which for the tank being over 20 years old was good. The inspection did take longer than anticipated as the seal to the inspection lid on the storage tank had to be cleaned and lubricated. - Mr. Todd briefed that during the tank inspections, a leak in the well house was also fixed. - Mr. Serene led a discussion regarding the agenda for the Annual Meeting to be held on 3 May. Items he recommend be added to the agenda are: Water Conservation Discussion and Raising the Basic water rates. - Mr. Serene briefed that the following water tests had been performed: - Microbial Testing 24 February 2025 – Chlorine residual level at .98 mg/l and absent coliform.		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).		
Action Items:	Person Responsible	Deadline

Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points:		
- Ms. Serene briefed the current BSTWSC account balance: \$21,508.37		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points:		
- None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points:		
- Next regular meeting:		
14 April 2025 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		