

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 12/08/2025 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the November 2025 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - Roll call was performed and determination was made that there was a quorum. - The November 2025 Director's meeting minutes were approved. 		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> • Mr. Serene opened the meeting and asked Mr. Duke about the estimate he had gotten from Buddy's to replace the well pump. <ul style="list-style-type: none"> • Mr. Todd briefed that their estimate was between 10K and 20K to replace the Pump, Motor, and Control Panel. The wide range was due to them not knowing how much of the well pipe they might need to replace. It would take them approximately a day to complete the job. • Mr. Watson briefed that he had gotten an estimate for the temporary storage tank we would need while the main tank was being repaired. The cost would be \$3,000 for a 5,000 gallon tank. • A discussion was held regarding a way forward on the storage tank repairs. All members agreed to the following: <ul style="list-style-type: none"> • Mr. Watson would contact the company that would be doing the tank cleaning, and see what their availability was. • Based on their availability, we would schedule the installation of the temporary storage tank. • The inside top of the storage tank needs repairs also, we would schedule it to be repaired in conjunction with the tank cleaning. • Mr. Serene briefed that the following water tests had been performed: <ul style="list-style-type: none"> ○ Microbial Testing 		

- 23 November 2025 – Chlorine residual level at 1.1 mg/l and absent coliform.

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).

Action Items:	Person Responsible	Deadline

Topic: BSTWSC Treasurer’s Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$28,910.31

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor’s Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

12 January, 2026 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		