

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 8/11/2025 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President	
	Flint Lemon, Secretary; flintandclaudia@gmail.com	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the July 2025 Directors Meeting Minutes		
Water System Operations and Concerns		
<ul style="list-style-type: none"> - Source Water Protection - Asset Inventory and Management 		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> - Roll call was performed and determination was made that there was a quorum. - The July 2025 Director's meeting minutes were approved. 		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
<ul style="list-style-type: none"> • Mr. Todd briefed that he completed the install of the new chlorine line form the well house to the storage tank. The new 2" PVC pipe will protect the smaller feed line along with making it much easier to replace the feed line in the future when required. • Mr. Watson briefed that he had met with the rental company regarding the storage tank and was waiting for an estimate from them. He also was going to look into what it would be to purchase a tank. If the rental fee was more than purchasing a new tank, then it may be another avenue to pursue. • Mr. Serene briefed that TCEQ had completed their 3-year inspection and BSTWC did not have any infactions. • Mr. Serene briefed what he learned about the Water Source Protection Program and that he was also working on the System Asset Inventory. The information in the inventory could be used in the future to secure loans and justify water rates. • Mr. Serene briefed the testing results taken for July: <ul style="list-style-type: none"> ○ Microbial Testing <ul style="list-style-type: none"> ▪ July 22 2025 – Chlorine residual level at 1.0 mg/l and absent coliform. 		

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).

Action Items:	Person Responsible	Deadline

Topic: BSTWSC Treasurer's Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$24,286.95

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

8 September 2025 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		