

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 4/14/2025 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President	
	Flint Lemon, Secretary; flintandclaudia@gmail.com	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the March 2025 Directors Meeting Minutes		
Water System Operations and Concerns - Results of the tank inspections - Impending TCEQ 3-year inspection - Annual Meeting Discussion		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points: - Roll call was performed and determination was made that there was a quorum. - The March 2025 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points: • Mr. Serene briefed that the storage and pressure tank inspection report had been received. The report did contain photos of the interior of both tanks which did show the sediment at the bottom of the storage tank along with other areas that may need attention in the near future. • Mr. Serene briefed that the TCEQ annual inspection was scheduled for 25 April. Mr. Serene contacted the water operator to ensure that he would be available the day of the inspection. • Mr. Todd briefed that the generator had been serviced and was now programed to start every Monday and run for a limited time. The tech also taught Mr. Todd several items to ensure the generator performed as required. • Mr. Serene reviewed the Annual Meeting slides with the directors. • Mr. Serene briefed that the following water tests had been performed: ○ Microbial Testing ▪ 26 March 2025 – Chlorine residual level at .92 mg/l and absent coliform.		

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).

Action Items:	Person Responsible	Deadline

Topic: BSTWSC Treasurer's Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$22,408.82

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

12 May 2025 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		