

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 10/14/2024 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the September 2024 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - The September 2024 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
• Mr. Serene briefed that he had sent a response to TCEQ regarding the violation received from TCEQ regarding the failure to submit the Disinfectant Level Quarterly Operating Report (DLQOR). • Mr. Serene briefed that he had submitted the Lead Pipe Survey to TCEQ . He reported that we do not have any lead pipes in our system or homes. • Mr. Todd reported that he had found a leak in the schedule 80 pipe fitting connected to pump #2 and had called the water operator to fix. Would follow-up with the operator after the meeting to get the status of the fix. • Mr. Serene briefed that Ms. Serene had to convert the one QuickBooks Desktop Pro program that was being used for both the HOA and Water Company to two individual QuickBooks Online accounts, one for the HOA and the other for the Water Company. Cost for each is \$369 annually. • Mr. Serene briefed that the following water tests had been performed: ○ Microbial Testing ▪ 24 September 2024 – Chlorine residual level at 1.2 mg/l and absent coliform.		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).		

Action Items:	Person Responsible	Deadline
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points:		
- Ms. Serene briefed the current BSTWSC account balance: \$21,566.86		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points:		
- None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points:		
- Next regular meeting: 11 November, 2024 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		