

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 3/11/2024 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the February 2024 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - The February 2024 Director’s meeting minutes were approved with corrections.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to website.	Mr. Lemon	April 2024
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
• Mr. Serene briefed that the bill for the recent repairs to the well had been received and paid. Repairs included the following: • Replaced float valves in storage tank, pump saver on well pump, both booster pump switches; cleaned pumps and sight glass on pressure pump; changed electrodes and check valve to pressure pump; installed 2 timers on pumps, storage tank alarm, pressure pump alternator with new box; and rewired the system • Total Cost: \$9,040.00 • Mr. Duke briefed that the parts for the pump alternators had arrived and have been installed. The pumps now alternate between pump cycles. • Mr. Serene briefed that he continues to monitor the water usage and that overall the community is doing well. • Mr. Serene briefed that the following water tests had been performed: ○ Microbial Testing ▪ 26 February 2024 – Chlorine residual level at .99 mg/l and absent coliform.		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels (TCEQ finds up to 4.0 acceptable for chlorine residual).		

Action Items:	Person Responsible	Deadline
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points:		
- Ms. Serene briefed the current BSTWSC account balance: \$13,328.36		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points:		
- None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points:		
- Next regular meeting: April 8, 2024 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		