

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 9/11/2023 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the August 2023 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - The August 2023 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to website.	Mr. Lemon	September 2023
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Mr. Serene reported that he had received the report for the annual testing that was performed on 10 August 2023. Report indicated that all levels were normal. He also reported that he had received the report for the Lead and Copper testing that was recently performed. Samples were taken from 10 different homes in the subdivision and all levels were normal. Mr. Serene provided the results to the 10 homes that the samples were taken from. - Mr. Serene briefed that the following water tests had been performed: - o Microbial Testing ▪ 23 August 2023 – Chlorine residual level at .89 mg/l and absent coliform		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
- Mr. Duke reported that the water alarm had activated in the well house on the weekend of 8 September due to the primary pump leaking. The pump was turned off and the secondary pump was turned on. The water operator was notified and he repaired the leak. - Mr. Duke informed the directors that he would be on vacation for several months and had made arrangements for Mr. Watson to read the meters each month and Mr. Lemon would do the weekly welfare checks on the well.		

- Mr. Serene briefed that he was still monitoring the water usage and it had gone up for the month of August. He also stated that the Bandera County River Authority and Groundwater District had changed the watering policy and that watering of any type was not allowed.

Action Items:	Person Responsible	Deadline
- None		
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points:		
- Ms. Serene briefed the current BSTWSC account balance: \$18,531.74		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points:		
- None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points:		
- Next regular meeting: October 9, 2023 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		