

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 10/9/2023 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Andy Watson, Vice President	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the September 2023 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - The September 2023 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to website.	Mr. Lemon	October 2023
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Mr. Serene reported that there had been a leak at Pump #2 which water operator Jason Smith corrected. Mr. Watson will speak to Jason Smith about replacing the remaining PVC at pumps with Stainless Steel. • Mr. Serene briefed that Stage 5 drought restrictions were still in effect which does not allow for any outdoor watering. Still have one resident who continues to far exceed usage; this month 41K gallons used. Mr. Watson has been unsuccessful in speaking with the individual, however he will keep trying. - Mr. Serene briefed that the following water tests had been performed: ○ Microbial Testing ▪ October 2023 – Chlorine residual level at .89 mg/l and absent coliform		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
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Action Items:	Person Responsible	Deadline
- None		
Topic: BSTWSC Treasurer’s Report		
Presenter: Betty Serene		

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$19,113.90
- Ms. Serene briefed that she had paid the Water Operator \$200 for repairing the leak that had occurred

Action Items:

NONE

Person Responsible**Deadline****Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances**

Presenter: Jan Serene

Key Points:

- None

Action Items:

NONE

Person Responsible**Deadline****Topic: Calendar & Follow-Up Actions**

Presenter: Jan Serene

Key Points:

- Next regular meeting:

November 13 , 2023 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:

NONE

Person Responsible**Deadline**