

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 11/13/2023 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Andy Watson, Vice President	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the October 2023 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - The October 2023 Director’s meeting minutes were approved with corrections.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to website.	Mr. Lemon	November 2023
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
• Mr. Serene reported that he had filed the Bear Springs Trail Water Supply Company Tariff and “Max Load” capacity with the Texas Public Utility Commission per their request. • He also briefed that he would review the Tariff and determine if it needed updating and inform the directors at the December meeting. • He also briefed that he had not provided a critical load list to Bandera Electric as BSTWSC has a backup generator. • Mr. Serene briefed that due to the well being dug before the formation of the Ground Water District, a formal permit had never been received. He contacted the district and provided a new application for the well and was told it should be approved when voted on. • Mr. Serene briefed that TCEQ has jurisdiction over enforcement of our water usage, rather than the Bandera County River Authority and Water District. • Mr. Serene briefed that the following water tests had been performed: ○ Microbial Testing ▪ 26 October 2023 – Chlorine residual level at .85 mg/l and absent coliform		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		

- Mr. Watson briefed that he would discuss with the water operator regarding replacing the PVC plumbing used at the water pumps with Stainless Steel plumbing.

Action Items:	Person Responsible	Deadline
- None		

Topic: BSTWSC Treasurer's Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$19,951.29

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

December 11 , 2023 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		