

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 5/8/2023 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the April 2023 Directors Meeting Minutes		
Water System Operations and Concerns - Designation of Officers		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points: - Roll call was performed and determination was made that there was a quorum. - The April 2023 Director's meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to website.	Mr. Lemon	May 2023
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points: - Mr. Serene opened the floor for voting for officer positions. The Directors voted to keep the current personnel in their current positions. Mr. Serene will continue to serve as President, Mr. Watson as Vice President, Ms Serene as Treasurer, and Mr. Lemon as Secretary. - Mr. Serene briefed that he thought that the Annual meeting went well. - Mr. Serene briefed that the following water tests had been performed: - o Microbial Testing ▪ 25 April 2023 – Chlorine residual level at .72 mg/l and absent coliform Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
- Mr. Duke briefed the following: - o The seals on pump #2 had been replaced and both pumps were now operational - o Schedule 80 pvc had been replaced on pump #2 and recommends that it be done on pump #1. Is ordering the additional part needed and will work with the water operator to replace the pvc on pump #1 once received. - Mr. Watson briefed that he had scheduled the well house ceiling to be spray foamed.		
Action Items:	Person Responsible	Deadline

- None		
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points:		
- Ms. Serene briefed the current BSTWSC account balance: \$15,008.99 - Ms. Serene briefed that the water operator had completed all of the backflow inspections. - Ms. Serene briefed that the past due customer was now current.		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points:		
- None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points:		
- Next regular meeting: June 12, 2023 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		