

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 7/10/2023 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the June 2023 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - The June 2023 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to website.	Mr. Lemon	July 2023
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Mr. Serene reported that TCEQ had performed water tests at several homes and well and all tested normal. - Mr. Serene briefed that the following water tests had been performed: - o Microbial Testing ▪ 28 June 2023 – Chlorine residual level at 1.0 mg/l and absent coliform		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
- Mr. Serene has signed up to attend the Annual Drinking Water Conference that will be on August 8th & 9th. - Mr. Serene briefed that customers can still water once a week. He has also continued to monitor water usage and it was up for the month of June. - Mr. Serene briefed that he would be updating the Emergency Contact list and submitting to TCEQ. - Mr. Duke/Mr. Watson briefed that the recent water pump issues had been caused by a tripped water pump circuit breaker. Mr. Duke and Mr. Watson have replaced the breaker. Mr. Serene suggested that spares be purchased, Mr. Watson stated he would purchase them. - Mr. Duke reported that he had cleaned the line for the Chlorine pump.		

Action Items:	Person Responsible	Deadline
- None		
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points:		
- Ms. Serene briefed the current BSTWSC account balance: \$17,045.94		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points:		
- None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points:		
- Next regular meeting:		
August 14, 2023 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		