

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 12/11/2023 7:00PM	Location: 997 Bear Springs Trail, Pipe Creek, TX 78063	
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the November 2023 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - The November 2023 Director’s meeting minutes were approved with corrections.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to website.	Mr. Lemon	December 2023
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
• Mr. Serene briefed that he had reviewed the Bear Springs Trail Water Supply Company Tariff and no changes were required. He would send the Tariff to Mr. Lemon for posting to the web site. • Mr. Watson briefed the events of the water outage that occurred on 9 December. He briefed that upon arriving at the well house he found that the Pump Savers for both the well and pressure pumps had tripped. Due to the well Pump Saver tripping, the storage tank had been emptied. He reset the Pump Savers for both the well and pressure pumps. The well pump proceeded to refill the storage tank which he monitored until it was full. Once the tank was full, he turned on the pressure pumps bringing the system back on line. He checked the system and was unable to find the cause that tripped the Pump Savers. He will continue to monitor. • Mr. Serene briefed that the following water tests had been performed: ○ Microbial Testing ▪ 15 November 2023 – Chlorine residual level at .97 mg/l and absent coliform		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
Action Items:	Person Responsible	Deadline
- Send Tariff to Mr. Lemon for posting	Mr. Serene	December
Topic: BSTWSC Treasurer’s Report		

Presenter: Betty Serene		
Key Points: - Ms. Serene briefed the current BSTWSC account balance: \$20,960.04		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points: - None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points: - Next regular meeting: January 8 , 2024 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		