

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 4/10/2023 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the March 2023 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - The March 2023 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to website.	Mr. Lemon	Mar 2023
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Mr. Serene briefed that he had made some changes to the Annual Meeting slides and then went over the changes. - Mr. Serene asked Mr. Lemon to post the 2022 Annual Meeting slides and draft minutes to the Website. - Mr. Serene briefed that he continues to monitor the water usage and overall the community is doing well with its consumption. - Discussion was held on possibly getting the well sounded to determine the standing water level. Mr. Duke stated that he had talked to the water operator about sounding the well and the operator stated he could perform the test. Mr. Duke was going to contact the operator to see when he could perform the test. - Mr. Serene asked Mr. Watson on the status of the seals for the water pump. Mr. Watson stated he would check on their status. - Mr. Serene stated he had talked to the water operator about conducting the annual backflow inspections and that he would be performing them in the next couple of weeks. - Mr. Serene briefed that the following water tests had been performed: - o Microbial Testing ▪ 29 March 2023 – Chlorine residual level at .89 mg/l and absent coliform		

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.

Action Items:	Person Responsible	Deadline
- Post Annual Meeting Slides & Minutes	Mr. Lemon	April 2023
- Check on status of seals for water pump	Mr. Watson	April 2023
- Have water operator sound well	Mr. Duke	April 2023

Topic: BSTWSC Treasurer's Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$16,496.95
- Ms, Serene briefed that one of the customers was 4 months past due. Discussion was held on best way to handle the customer. Mr. Watson volunteered to contact the customer and discuss a way forward in resolving their past due account.

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

May 8, 2023 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		