

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 10/10/2022 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the September 2022 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - Mr. Lemon stated that he had not completed the September meeting minutes and would provide at the next meeting.		
Action Items:	Person Responsible	Deadline
Complete September minutes	Mr. Lemon	Nov 2022
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Mr. Serene briefed that the Emergency Preparation Water Operation Plan had been approved by TCEQ. - Mr. Serene briefed that he continues to monitor water usage and has been sending out notices to users exceeding the home usage rate of 10,000 gallons. - Mr. Serene briefed that the following water tests had been performed: - o Microbial Testing ▪ 28 September 2022 – Chlorine residual level at .79 mg/l and absent coliform		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
Action Items:	Person Responsible	Deadline
None		
Presenter: Andy Watson/Duke Todd		

Key Points:

- Mr. Watson and Mr. Todd briefed that they had fixed a water leak at the well house.
- Mr. Watson and Mr. Todd briefed that they had received the second high pressure pump and had installed. There was still a small leak in the pump at the same location that the pump had been taken in for repair. Mr. Watson has contacted the company that had repaired the pump regarding the leak and was waiting for them to get back to him. The pump is currently turned off but can be used if required.

Action Items:

Follow-up with repair of motor.

Person Responsible

Mr. Watson

Deadline

November 2022

Topic: BSTWSC Treasurer's Report**Presenter: Betty Serene****Key Points:**

- Ms. Serene briefed the current BSTWSC account balance: \$12,949.69

Action Items:

NONE

Person Responsible**Deadline****Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances****Presenter: Jan Serene****Key Points:**

- None

Action Items:

NONE

Person Responsible**Deadline****Topic: Calendar & Follow-Up Actions****Presenter: Jan Serene****Key Points:**

- Next regular meeting:

November 14, 2022 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:

NONE

Person Responsible**Deadline**