

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 5/9/2022 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the April 2022 Directors Meeting Minutes		
Water System Operations and Concerns - Selection of Officers		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points: - Roll call was performed and determination was made that there was a quorum. - The April 2022 Director's meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to web site.	Flint Lemon	May 2022
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points: - Selection of Officers - o Mr. Serene opened the floor for discussion and voting of officers ▪ All agreed to stay in their current positions: • President: Jan Serene • Vice President: Andy Watson • Treasurer: Betty Serene • Secretary: Flint Lemon		
Action Items:	Person Responsible	Deadline
None		
Presenter: Jan Serene		
Key Points: - Mr. Serene briefed that the 3 year TCEQ inspection was going to be performed on 10 May. In preparation he had given the following documents to the water operator in case they were needed: - o 5 year inspection of the water storage tank		

- Emergency Plan
- Water loss & usage report

Mr. Serene also briefed that the water operator had completed all of the required backflow inspections.

Mr. Serene briefed that he would be starting on the Consumer Confidence Annual Report.

Mr. Serene briefed that the following water tests had been performed:

- Microbial Testing
 - April 27 2022 – Chlorine residual level at .98 mg/l and absent coliform

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.

Action Items:	Person Responsible	Deadline
None		

Presenter: Andy Watson

Key Points:

- Mr. Watson briefed that he had checked the water pressure for a customer that had complained of having low water pressure. Mr. Watson stated the customer had 100 psi at their meter and he let them know they may have a leak between the meter and their house.
- Mr. Watson briefed that he contacted the generator vendor regarding a maintenance plan for the newly installed generator. Vendor stated that they would put a plan together and submit to Mr. Watson.

Action Items:	Person Responsible	Deadline
Receive and submit generator maintenance plan to directors.	Mr. Watson	When recieved

Topic: BSTWSC Treasurer's Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$30,398.76

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

June 13, 2022 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		

