

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 3/14/2022 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the February 2022 Directors Meeting Minutes		
Water System Operations and Concerns - Planning for the Annual Meeting - Generator installation status		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points: - Roll call was performed and determination was made that there was a quorum. - The February Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to web site.	Flint Lemon	April 2022
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points: - Mr. Serene and Mr. Todd briefed the following status of the backup generator: - o Concrete pad had been poured and the generator had been mounted on the pad - o Electrical box had been installed - o Waiting on the Propane tank and gas line to the generator to be installed Once the Propane tank has been installed, Mr. Serene will schedule for the tank to be filled		
Action Items:	Person Responsible	Deadline
Schedule filling of Propane tank once installed.	Mr. Serene	April 2022
Presenter: Jan Serene		
Key Points: - Directors reviewed a draft of the Annual meeting slides that Mr. Serene had prepared.		
Action Items:	Person Responsible	Deadline

Directors to review and provide comments to Mr. Serene	All Directors	19 March 2022
Presenter: Jan Serene		
Key Points: - Mr. Serene briefed that the 2021 Annual water usage report had been completed. Water usage for 2021 was 2,906,967 gallons. - The following Water system testing was performed: - o Microbial Testing ▪ February 23 2022 – Chlorine residual level at 1.1 mg/l and absent coliform Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
Action Items:	Person Responsible	Deadline
NONE		
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points: - Ms. Serene briefed the current BSTWSC account balance: \$30,779.68		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points: - None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points: - Next regular meeting: April 11, 2022 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		