

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 6/13/2022 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the May 2022 Directors Meeting Minutes		
Water System Operations and Concerns		
- Update on recent water outages		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum.		
- The May 2022 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to web site.	Flint Lemon	May 2022
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Update on recent water outages		
o Mr. Serene briefed that they had been two water outages over the last couple of weeks:		
▪ 1 st outage was due to a major leak on an unoccupied lot, estimated water lost was approximately 150,000 gallons. The water was shut off at the meter and the lot owner was notified of the leak.		
▪ 2 nd outage was due to the circuit breaker that protects the in ground pump had failed. The breaker has been replaced.		
- It was also briefed that there was a small leak on one of the junctions to one of the high pressure pumps that had been repaired and a starting capacitor on one of the pumps had been replaced.		
- Mr. Serene briefed that he was working on the annual consumer report.		
- Mr. Serene briefed that the following water tests had been performed:		
o Microbial Testing		

▪ 25 May 2022 – Chlorine residual level at .82 mg/l and absent coliform
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.

Action Items:	Person Responsible	Deadline
None		

Presenter: Andy Watson

Key Points:

- Mr. Watson went over the generator maintenance plan that he had received from the vendor. After a short discussion, all directors agreed to purchase the plan.

Action Items:	Person Responsible	Deadline
Purchase plan from generator vendor.	Mr. Watson	July 2022

Topic: BSTWSC Treasurer's Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$17,132.40

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Next regular meeting:

July 11, 2022 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		