

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 1/10/2022 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the November 2021 Directors Meeting Minutes		
Water System Operations and Concerns		
- Generator installation status		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum.		
- The November Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to web site.	Flint Lemon	February 2022
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Mr. Serene asked Mr. Watson the status of the backup generator.		
o Mr. Watson briefed that all the parts are in. The installer was going to perform a pre-installation survey on 13 January and hopefully start the installation between mid January or February time frame		
- Mr. Watson briefed that in preparation for the cold weather ahead he had inspected and installed insulation on all the exterior plumbing at the well.		
Action Items:	Person Responsible	Deadline
Presenter: Jan Serene		
Key Points:		
- The following Water system testing was performed:		
o Microbial Testing		
▪ 24 November 2021 – Chlorine residual level at .93 mg/l and absent coliform		
▪ 29 December 2021 - Chlorine residual level at .97 mg/l and absent coliform		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		

Action Items:	Person Responsible	Deadline
NONE		
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points:		
- Ms. Serene briefed that she had submitted the annual Regulatory fee to TCEQ. - Ms. Serene briefed the current BSTWSC account balance: \$28,921.97		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points:		
- None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points:		
- Due to the next regular meeting falling on 14 February 2022 (Valentine's Day) the directors voted to move the February meeting to:		
February 7, 2022 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		