

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 12/12/2022 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the November 2022 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - The November Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to website.	Mr. Lemon	Jan 2023
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Mr. Serene briefed that he has been monitoring the water usage for the community and the usage continues on the downward trend which is great. - Mr. Serene briefed that the Bandera County River Authority and Groundwater District has made a slight change to the water restrictions. Customers can now water landscaping one day a week before 8AM and after 8 PM. - Mr. Serene briefed that the following water tests had been performed: - o Microbial Testing ▪ 28 November 2022 – Chlorine residual level at .99 mg/l and absent coliform		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
Action Items:	Person Responsible	Deadline
None		
Presenter: Duke Todd		
Key Points:		

- Mr. Todd briefed that he was able to fix the leak in the chlorine line. The line was clogged which was causing it to leak at one of the junctions when the pump ran. He was able to clear the line and it no longer leaks. - Mr. Todd briefed that he and Mr. Lemon had been able to resolve the issue with the water puck not working. It had been triggered in one of the previous leaks and needed to be reset.		
Action Items:	Person Responsible	Deadline
None		
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points: - Ms. Serene briefed the current BSTWSC account balance: \$14,074.32		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points: - None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points: - Next regular meeting: January 9, 2023 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		