

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 8/8/2022 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer; betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary; flintandclaudia@gmail.com 830-446-9444	
	Duke Todd, Director; DUKTD@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the July 2022 Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - The July 2022 Director’s meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to web site.	Flint Lemon	Aug 2022
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Mr. Serene briefed the following: - o He had received a letter from TCEQ with comments regarding the Emergency Disaster Plan: ▪ A backup lab needed to be identified in case the primary lab for water testing was not available – Mr. Serene identified the Kerrville Water District lab as the backup testing facility. - o With the drought restrictions from Bandera County that are currently in place, Mr. Serene has done an assessment of the average home typical water usage for the last month. He will be sending an email to those users that have far exceeded the average asking them to please try and reduce their water usage. - o Mr. Serene will be attending the TCEQ Public Drinking Water Conference on August 9th and 10th. - Mr. Serene briefed that the following water tests had been performed: - o Microbial Testing ▪ 27 July 2022 – Chlorine residual level at .87 mg/l and absent coliform		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		

Action Items:	Person Responsible	Deadline
None		
Presenter: Andy Watson		
Key Points:		
- Mr. Watson briefed the contributing factors to water issue that had happened in July: - o The excessive heat for the last few months ▪ There is minimal ventilation in the pump house, so to help with the heat in the future temperature controlled gable fans will be installed. - o The water breaks that had occurred which forced the pumps to continually run		
Action Items:	Person Responsible	Deadline
Install gable fans	Mr. Watson	October 2022
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points:		
- Ms. Serene briefed the current BSTWSC account balance: \$14,825.13		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points:		
- None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points:		
- Next regular meeting: September 12, 2022 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		