

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 5/10/2021 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer, betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary, flint_claudia@att.net 830-446-9444	
	Duke Todd, Director, duktd@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the April Directors Meeting Minutes		
Approval of the Draft 2021 Members Meeting Minutes		
Water System Operations and Concerns - Appointment of Officers - Planned Water Outage - o Friday, May 14th, 9pm to midnight		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points: - Roll call was performed and determination was made that there was a quorum. - The April Director's meeting minutes and Draft 2021 Members Meeting Minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to web site.	Flint Lemon	May 2021
Topic: Water System Operations and Concerns		
Presenter: Jan Serene & Andy Watson		
Key Points: - Appointment of Officers: All agreed to stay in their current positions – President: Jan Serene, Vice President: Andy Watson, Treasurer: Betty Serene, Secretary: Flint Lemon - Mr. Serene informed the directors that he had received a post card from TCEQ requesting information regarding any damages that were incurred during the freeze. Mr. Watson confirmed that the only damage was to the Pressure Tank valve. - Discussion was held regarding the installation of the generator for the well. All agreed to proceed with the purchase. Mr. Watson would contact the company to install the generator.		
Action Items:	Person Responsible	Deadline
Inform TCEQ of damages incurred during storm.	Mr. Serene	May 2021
Contact company to purchase and install generator	Mr. Watson	May 2021
Presenter: Jan Serene		
Key Points: - The following Water system testing was performed:		

- Microbial Testing
 - 21 April 2021 – Chlorine residual level at .65 mg/l and absent coliform

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.

Action Items:	Person Responsible	Deadline
NONE		
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points:		
- Ms. Serene briefed the current BSTWSC account balance: \$36,656.34		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points:		
- None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points:		
- Regular Meeting: 14 June 2021 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		