

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 3/8/2021 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer, betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary, flint_claudia@att.net 830-446-9444	
	Duke Todd, Director, duktd@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the February Directors Meeting Minutes		
Water System Operations and Concerns - Repercussions from the Big Freeze		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points: - Roll call was performed and determination was made that there was a quorum. All directors were present. - The February Directors meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to web site.	Flint Lemon	Mar 2021
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points: - Mr. Serene presented the water usage statics for 2020 – total gallons pumped from the well was 3,520,300. - Mr. Serene also briefed that the Master meter may be reading incorrectly and asked Mr. Watson to order a new meter. - Damage due to Winter Storm: - o Mr. Watson briefed that overall the water system survived the storm rather well. The only issue was a small crack in the one of the connections to the Pressure tank. He has ordered a new one.		
Action Items:	Person Responsible	Deadline
Order new Master Meter for well	Andy Watson	March 2021
Presenter: Jan Serene		
Key Points: - The following Water system testing was performed: - o Microbial Testing		

- 24 February 2021 – Chlorine residual level at .92 mg/l and absent coliform

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.

Action Items:	Person Responsible	Deadline
None		

Topic: BSTWSC Treasurer's Report

Presenter: Betty Serene

Key Points:

- Ms Serene briefed that she had renewed QuickBooks for 2021 and had decided to wait until the end of 2021 to transfer to AutoBooks.
- BSTWSC account balance: \$33,828.51

Action Items:	Person Responsible	Deadline
None		April 2021

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Regular Meeting: 12 April 2021 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		