

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 7/12/2021 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Betty Serene	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer, betty.serene@att.net 703-371-8839	
	Duke Todd, Director, duktd@hotmail.com 281-414-6717	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the June Directors Meeting Minutes delayed to next month		
Water System Operations and Concerns		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. - The June Directors' meeting minutes will be reviewed next month for approval.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to web site.	Flint Lemon	August 2021
Topic: Water System Operations and Concerns		
Presenter: Jan Serene & Andy Watson		
Key Points:		
Mr. Watson advised that he had contacted the contractor for the installation of the emergency generator, and we are on track for installation in the Fall. Mr. Watson also advised that he had replaced the fan in one of the high pressure pumps. Mr. Serene advised that he would be arranging for our water operator to perform the annual backflow inspections and any needed customer service inspections. Additionally the Texas Department of State Health Services conducted its periodic testing for various analytes and compounds, and all test results met standards.		
Action Items:	Person Responsible	Deadline
Coordinate backflow and customer svc inspections.	Mr. Serene	August 2021
Monitor planned installation of generator	Mr. Watson	Fall 2021
Presenter: Jan Serene		
Key Points:		
- The following Water system testing was performed:		

- Microbial Testing
 - 24 June 2021 – Chlorine residual level at .97 mg/l and absent coliform

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.

Action Items:	Person Responsible	Deadline
NONE		
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points:		
- Ms. Serene briefed the current BSTWSC account balance: \$24,862.02		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points:		
- None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points:		
- Regular Meeting: 9 August 2021 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		