

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 4/12/2021 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-688-2180	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer, betty.serene@att.net 703-371-8839	
	Flint Lemon, Secretary, flint_claudia@att.net 830-446-9444	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of the March Directors Meeting Minutes		
Water System Operations and Concerns		
- Preparations for 2021 Annual Meeting		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum.		
- The March Directors meeting minutes were approved.		
Action Items:	Person Responsible	Deadline
Post meeting minutes to web site.	Flint Lemon	April 2021
Topic: Water System Operations and Concerns		
Presenter: Jan Serene & Andy Watson		
Key Points:		
- Mr. Watson briefed that he had ordered and received the new Pressure Tank valve and Master Meter and that he would be replacing both soon.		
- Mr. Serene informed the directors that Ms. Serene and he had filed the 2020 water waste report. One of the key notes was that the water loss for 2020 was 204,376 gallons. The loss was attributed to the monthly flushing of the system.		
- Annual Meeting Preparations:		
o The Notice of Annual Meeting was reviewed. Mr. Serene was too make the corrections made and send to Mr. Lemon for posting to the web site.		
Action Items:	Person Responsible	Deadline
Install Pressure Tank valve and Master Meter	Andy Watson	May 2021
Mr. Serene to make corrections to Notice of Annual Meeting and send to Mr. Lemon	Mr. Serene	ASAP
Mr. Lemon to post Notice of Annual Meeting to Website.	Mr. Lemon	ASAP
Presenter: Jan Serene		
Key Points:		

- The following Water system testing was performed:
 - o Microbial Testing
 - 25 March 2021 – Chlorine residual level at .90 mg/l and absent coliform

Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.

Action Items:	Person Responsible	Deadline
NONE		

Topic: BSTWSC Treasurer's Report

Presenter: Betty Serene

Key Points:

- Ms. Serene briefed the current BSTWSC account balance: \$34,864.92

Action Items:	Person Responsible	Deadline
NONE		

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter: Jan Serene

Key Points:

- None

Action Items:	Person Responsible	Deadline
NONE		

Topic: Calendar & Follow-Up Actions

Presenter: Jan Serene

Key Points:

- Annual Meeting 1 May 2021 @ 10:00 am Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
- Regular Meeting: 10 May 2021 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063

Action Items:	Person Responsible	Deadline
NONE		