

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 9/14/2020 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-510-4282	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer, betty.serene@att.net 830-510-4284	
	Flint Lemon, Secretary, flint_claudia@att.net 830-446-9444	
	Carl Schumann, Director, c.schumann@sbcglobal.net , 210-854-5832	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of August Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. All directors were present. - The August meeting minutes were not ready for approval. Flint Lemon to finish and email to directors for review and approval within the next week. Once approved they will be posted on the web site.		
Action Items:	Person Responsible	Deadline
Finish August meeting minutes, send out for review and post once approved.	Flint Lemon	25 September 2020
Topic: Water System Operations and Concerns		
Presenter: Jan Serene/Andy Watson/Flint Lemon		
Key Points:		
- Jan Serene reported that there had been a water leak at one of the high pressure pumps in the pump house. Leak has been fixed. Buddies who had been dispatched to fix the leak reported that the pump was not securely fastened to the floor. - o Flint Lemon reported that he had re-bolted the high pressure pump to the floor. - Flint Lemon reported that he had installed the new LED lighting in the pump house.		
Action Items:	Person Responsible	Deadline
None		
Presenter: Andy Watson		
Key Points:		
- Andy Watson reported that he had scheduled a meeting with South Engineering & Generator to do a site survey and provide an estimate for the backup generator.		

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Action Items:	Person Responsible	Deadline
Obtain costs to purchase and install generator	Andy Watson	October 2020
Presenter: Jan Serene		
Key Points: - The following Water system testing was performed: - o Lead and Copper testing completed ▪ Results were normal and results were sent to TCEQ - o Testing for Trihalomethanes was performed on 4 August 2020 ▪ Results were normal - o Microbial Testing ▪ 17 August – Chlorine residual level at 1.05 mg/l and absent coliform		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
Action Items:	Person Responsible	Deadline
NONE		
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points: - BSTWSC account balance: \$30,129.67		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points: - A complaint was received from a customer stating that the water at their home had a funny taste and discoloration. The water operator had just flushed the lines so the customer was asked to flush their lines. As of this meeting, no further calls have been received from the customer.		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points: - Regular Meeting: 12 Oct 2020 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		