

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 6/8/2020 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-510-4282	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer, betty.serene@att.net 830-510-4284	
	Flint Lemon, Secretary, flint_claudia@att.net 830-446-9444	
	Carl Schumann, Director, c.schumann@sbcglobal.net , 210-854-5832	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of May Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. All directors were present. - The May meeting minutes were approved with changes by acclimation.		
Action Items:	Person Responsible	Deadline
Make corrections and post BSTWSC meeting minutes	Flint Lemon	Before next regular meeting
Topic: Water System Operations and Concerns		
Presenter: Carl Schumann		
Key Points:		
- Carl Schumann informed the group that there were several meter boxes that needed replacement. He presented the list of boxes by address and provided to Andy Watson.		
Action Items:	Person Responsible	Deadline
Purchase new meter boxes and install where needed	Andy Watson	September 2020
Presenter: Jan Serene		
Key Points:		
- A discussion was held on the suggestion that a backup generator be purchased for the Well. Several areas were covered as to the stability of Bandera Electric, where to place the generator, what type of fuel to use (Gas or Propane), size, and the cost to purchase and install. No decision was made at this time as more information was needed.		
Action Items:	Person Responsible	Deadline
Obtain costs to purchase and install generator	Andy Watson	Before annual meeting

Presenter: Jan Serene		
Key Points: - A discussion was held on items to take care of before Annual meeting on 13 June 2020.		
Action Items:	Person Responsible	Deadline
Print out roster for attendance	Jan/Betty Serene	13 Jun 2020
Setup greeting table	Flint Lemon	13 Jun 2020
Presenter: Jan Serene		
Key Points: - Water system microbial testing was performed on 16 April 2020. In cycle testing results are as follows: Chlorine residual level at .75 mg/l and absent coliform. Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
Action Items:	Person Responsible	Deadline
NONE		
Topic: BSTWSC Treasure's Report		
Presenter: Betty Serene		
Key Points: - BSTWSC account balance: \$28,683.70		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points: - None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points: - Annual Meeting: 13 Jun 2020 @ 10:00 am Location: 997 Bear Springs Trail, Pipe Creek, TX 78063 - Regular Meeting: 13 Jul 2020 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		