

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 7/13/2020 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-510-4282	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasurer, betty.serene@att.net 830-510-4284	
	Flint Lemon, Secretary, flint_claudia@att.net 830-446-9444	
	Carl Schumann, Director, c.schumann@sbcglobal.net , 210-854-5832	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of June Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. All directors were present. - The June Directors and Annual meeting minutes were approved with changes by acclimation.		
Action Items:	Person Responsible	Deadline
Make corrections and post BSTWSC meeting minutes	Flint Lemon	Before next regular meeting
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Annual selection of Officers. Ratified officers, would remain in their current positions. - o President: Jan Serene - o Vice-President: Andy Watson - o Treasurer: Betty Serene - o Secretary: Flint Lemon - o Director: Carl Schumann		
Action Items:	Person Responsible	Deadline
None		
Presenter: Jan Serene		
Key Points:		
- Decision was made to purchase backup generator for the well. Andy Watson will be doing an assessment and putting together a plan for the generator.		
Action Items:	Person Responsible	Deadline
Obtain costs to purchase and install generator	Andy Watson	October 2020

Presenter: Jan Serene		
Key Points: - A discussion was held on a proposal for an electronic water metering system that Jan Serene had received from Kamstrup AMR/AMI ultrasonic water metering solutions. All agreed to table the idea till next year.		
Action Items:	Person Responsible	Deadline
None		
Presenter: Jan Serene		
Key Points: - The following Water system testing was performed: - o Microbial Testing ▪ 27 May 2020 – Chlorine residual level at .90 mg/l and absent coliform ▪ 24 June 2020 – Chlorine residual level at .99 mg/l and absent coliform - o Gross Alph, Beta, & Radium ▪ 6 April 2020 – All levels reported normal - o Acidification PH check, Turbidity Screen, Visible particles, & Uranium ▪ 7 April 2020 – All levels reported normal - o Chlorine Residual ▪ 8 July 2020 – In compliance		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
Action Items:	Person Responsible	Deadline
Andy to check with water operator as to when Lead & Copper Testing is due.	Andy Watson	Next meeting
Topic: BSTWSC Treasurer's Report		
Presenter: Betty Serene		
Key Points: - BSTWSC account balance: \$29,472.23		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points: - None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points: - Jan Serene to put list together of back flow preventers due for annual check - Regular Meeting: 10 Aug 2020 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		