

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Monthly Board Meeting		
Date/Time: 8/13/2020 7:00PM		Location: 997 Bear Springs Trail, Pipe Creek, TX 78063
Meeting called by:	Jan Serene, Board President	
Type of meeting:	BST Water Supply Corporation Directors Meeting	
Note taker:	Flint Lemon, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net 830-510-4282	
	Andy Watson, Vice President; awatson@vaughnconstruction.com 281-831-4489	
	Betty Serene, Treasures, betty.serene@att.net 830-510-4284	
	Flint Lemon, Secretary, flint_claudia@att.net 830-446-9444	
	Carl Schumann, Director, c.schumann@sbcglobal.net , 210-854-5832	
AGENDA		
Call to Order		
Roll Call and Quorum Determination		
Approval of July Directors and Annual Membership Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer’s Report		
Open Forum for Visitor’s Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, and Approval of Previous Meeting Minutes		
Presenter: Jan Serene		
Key Points:		
- Roll call was performed and determination was made that there was a quorum. All directors were present. - The July Directors and Annual meeting minutes were approved with changes by acclimation.		
Action Items:	Person Responsible	Deadline
Make corrections and post BSTWSC meeting minutes	Flint Lemon	Before next regular meeting
Topic: Water System Operations and Concerns		
Presenter: Jan Serene		
Key Points:		
- Jan Serene provided the water operator with the list of properties that required their annual Back Flow inspections. The operator has inspected all but three of the Back Flows. - Jan Serene reported that the water operator has also performed two customer service inspections and the required Copper and Lead testing at the homes .		
Action Items:	Person Responsible	Deadline
None		
Presenter: Andy Watson		
Key Points:		
- Andy Watson provided an update on the assessment he was doing for the well backup generator. He had contacted an electrician to determine the size of generator required and was looking into getting estimates.		
Action Items:	Person Responsible	Deadline
Obtain costs to purchase and install generator	Andy Watson	October 2020

Presenter: Jan Serene		
Key Points: - The following Water system testing was performed: - o Microbial Testing ▪ 24 July – Chlorine residual level at .70 mg/l and absent coliform		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
Action Items:	Person Responsible	Deadline
NONE		
Topic: BSTWSC Treasure's Report		
Presenter: Betty Serene		
Key Points: - BSTWSC account balance: \$29,738.25		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter: Jan Serene		
Key Points: - None		
Action Items:	Person Responsible	Deadline
NONE		
Topic: Calendar & Follow-Up Actions		
Presenter: Jan Serene		
Key Points: - Regular Meeting: 14 Sep 2020 @ 7:00 pm Location: 997 Bear Springs Trail, Pipe Creek, TX 78063		
Action Items:	Person Responsible	Deadline
NONE		