

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Regular Board Meeting		
5.20.2019	7:00 p.m.	997 Bear Springs Trails, Pipe Creek, TX 78063
Meeting called by	Jan Serene, Board President	
Type of meeting	BST Water Supply Corporation Directors Meeting	
Note taker	Betty Serene, Acting Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net; 830-510-4282	
	Andy Watson, Vice President; awatson@vaughnconstruction.com; 281-831-4489	
	Betty Serene, Treasurer; betty.serene@att.net; 830-510-4284	
	Carl Schuman, Technical Advisor; c.schumann@sbcglobal.net; 210-854-5832	
Agenda		
Call to Order		
Roll Call and Quorum Determination		
Election of Officers		
Approval of April Directors Meeting Minutes and Annual Members Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, Selection of Officers, and Approval of Previous Meeting Minutes		
Presenter	Jan Serene	
Key Points		
All individuals listed as attendees above were present. Three Directors were present therefore a quorum was present.		
Directors agreed all officers will continue in their current positions except for Karla Seale who resigned as Secretary. Search will continue for a new Secretary, and during the interim Betty Serene will serve as the Acting Secretary.		
The April Meeting Minutes and Annual Meeting Minutes were approved by acclamation.		
Action Items	Person Responsible	Deadline
Post approved BSTWSC meeting minutes.	Flint Lemon	Before next regular meeting
Topic: Water System Operations and Concerns		
Presenter	Jan Serene and Andy Watson	
Key Points		
The pressure test results performed for the three-year TCEQ inspection noted some minor rust spots on the exterior of the tank. We will sand and repaint the exterior of the tank as a self-help project before winter.		
The chlorine pump has been performing within standards; therefore, we can delay replacing it until the need arises.		
As another self-help project we will add vents in the pumphouse to increase air circulation because of higher temperatures during the summer.		
Water system testing results are as follows:		
The following water system microbial sampling was performed. In cycle testing results are as follows: April 23, 2019: chlorine residual level at .84 mg/l and absent coliform.		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
Action Items	Person Responsible	Deadline
NTR	N/A	N/A

Bear Springs Trails Water Supply Corporation Meeting Minutes

Topic: BSTWSC Treasurer's Report		
Presenter	Betty Serene	
Key Points		
BSTWSC account balance is \$21,856.37. Given the balance of the account and the anticipated addition of several new customers during the reminder of the year, the Directors will consider a price reduction in the base water rate later this year.		
Action Items	Person Responsible	Deadline
NTR	N/A	N/A
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter	Jan Serene	
Key Points		
President Serene opened the floor for suggestions, proposals, and grievances. None were brought forth		
Action Items	Person Responsible	Deadline
NTR		
Topic: Calendar Update		
Presenter	Jan Serene	
Next Meeting	Regular Meeting: 10 June 2019 at 7:00 p.m. at 997 Bear Springs Trail, Pipe Creek, TX 78063	