

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Regular Board Meeting		
6.10.2019	7:00 p.m.	997 Bear Springs Trails, Pipe Creek, TX 78063
Meeting called by	Jan Serene, Board President	
Type of meeting	BST Water Supply Corporation Directors Meeting	
Note taker	David Ketterer, Secretary	
Attendees:	Jan Serene, President; jan.serene@att.net; 830-510-4282	
	Andy Watson, Vice President; awatson@vaughnconstruction.com; 281-831-4489	
	Betty Serene, Treasurer; betty.serene@att.net; 830-510-4284	
	David Ketterer, Secretary, ketterer.david@gmail.com 210-749-8350	
	Flint Lemon, Board Member, flint_claudia@att.net 830-446-9444	
	Carl Schuman, Technical Advisor; c.schumann@sbcglobal.net; 210-854-5832	
	Ray Nolen	
Agenda		
Call to Order		
Roll Call and Quorum Determination		
Selection of Secretary		
Approval of May Directors Meeting Minutes		
Water System Operations and Concerns		
BSTWSC Treasurer's Report		
Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Calendar & Follow-Up Actions		
Adjournment		
Topic: Call to Order, Quorum Determination, Selection of Officers, and Approval of Previous Meeting Minutes		
Presenter	Jan Serene	
Key Points		
All individuals listed as attendees above were present. Four Directors were present; Flint Lemon attended via phone therefore a quorum was present.		
David Ketterer raised the concern that elections were held with only 3 directors, two of whom are family members. The other members did not agree that there is a conflict of interest.		
The May Meting Minutes and Annual Meeting Minutes were approved by acclamation.		
Action Items	Person Responsible	Deadline
Post approved BSTWSC meeting minutes.	Flint Lemon	Before next regular meeting
Topic: Water System Operations and Concerns		
Presenter	Jan Serene and Andy Watson	
Key Points		
One resident raised concern about abnormally high bill. It was noted there were no anomalies with the meter reading or bill.		
Water system testing results are as follows:		
The following water system microbial sampling was performed. In cycle testing results are as follows: May 21, 2019: chlorine residual level at .52 mg/l and absent coliform.		
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.		
Action Items	Person Responsible	Deadline
NTR	N/A	N/A

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Topic: BSTWSC Treasurer's Report		
Presenter	Betty Serene	
Key Points		
BSTWSC account balance is \$23, 089.73. Several items were discussed		
1. Given the balance the board should consider capital improvements to the system if the current trend of increasing revenues continues. a. Alternator – Used to switch pumps to reduce wear and increase long-term reliability approx. \$6-7000. b. Generator – Initial estimates of approx. \$10,000		
2. Rate structure change. David Ketterer presented a concept of changing to a structure of a flat infrastructure fee plus a usage of \$2/1000 gals. This option would generate the same level of income but spread the costs across all lots. If approved the average water bill would be reduced to roughly \$45/mo. David Ketterer to present a formal proposal.		
3. David Ketterer also raised the question of how much reserves should be kept. An initial figure of \$20,000 was mentioned but more consideration is needed to determine a viable amount.		
Action Items	Person Responsible	Deadline
David Ketterer to present formal proposal to change rate structure	David Ketterer	July Monthly Meeting
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter	Jan Serene	
Key Points		
President Serene opened the floor for suggestions, proposals, and grievances. None were brought forth		
Action Items	Person Responsible	Deadline
NTR		
Topic: Calendar Update		
Presenter	Jan Serene	
Next Meeting	Regular Meeting: July 8, 2019 at 7:00 p.m. at 997 Bear Springs Trail, Pipe Creek, TX 78063	