

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Regular Board Meeting			
9-10-2018		7:00 p.m.	997 Bear Springs Trails, Pipe Creek, TX 78063
Meeting called by	Jan Serene, Board President		
Type of meeting	BST Water Supply Corporation Directors Meeting		
Note taker	Betty Serene, Treasurer		
Attendees:	Jan Serene, President; jan.serene@att.net; 830-510-4282		
	Andy Watson, Vice President; awatson@vaughnconstruction.com; 281 -831-4489		
	Betty Serene, Treasurer; betty.serene@att.net; 830 -510-4284		
	Flint Lemon, Director & IT Technical Advisor; flint -claudio@att.net; 830-446-9444		
	Carl Schuman, Technical Advisor; c.schumann@sbcglobal.net ; 210-854-5832		
	Pedro and Alicia Mendez, new homeowners		
Agenda			
Call to Order			
Roll Call and Quorum Determination			
Approval of August Regular Meeting Minutes			
Water System Operations and Concerns			
BSTWSC Treasurer's Report			
Open Forum for Visitor's Suggestions, Proposals, and Grievances			
Calendar & Follow-Up Actions			
Adjournment			
Topic: Call to Order, Quorum Determination and Approval of Previous Meeting Minutes			
Presenter	Jan Serene		
Key Points			
All individuals listed as attendees above were present . There were four (4) Directors were present, therefore a quorum. Karla Seale was out of town on government business.			
The August regular board meeting minutes were approved by acclimation.			
Action Items		Person Responsible	Deadline
Approved minutes to be posted to BSTWSC website		Flint Lemon	Within one week
Topic: Water System Operations and Concerns			
Presenter	Jan Serene and Andy Watson		
Key Points			
Pollution Control Services Report monthly results are as follows: August 27, 2018 sample test results showed chlorine residual levels at .89mg/l and coliform was absent, so within standards .			
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.			
President Serene filed notice to Secretary of State to update names and addresses of Officers and Directors			
VP Watson explained to the Mendez's that Jason Smith who was present at our Annual Meeting was our water operator and what he was responsible for regarding the upkeep of the water system.			
President Serene notified VP Watson that a lot owner recently contacted the Board to have a new water meter installed. UPDATE: VP Watson stated that the Meter has been installed			
Technical Advisor Schuman notified the Board of a slow leak out of a header at the pump house, which appeared to have begun after the second vertical pump was installed. VP Watson added that while the new pump was installed, the electrical work (rewiring work from having to bypass the alternator when first vertical pump was installed) had not been completed either.. UPDATE: Since AquaTech has not completed this work, VP Watson contacted Buddy's Water Well & Septic Service to have them take care of the issue.			

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Topic: BSTWSC Treasurer's Report		
Presenter	Betty Serene	
Key Points		
BSTWSC account balance is \$22,666.92. The invoice for the new high pressure auxiliary pump installation has still not been received.		
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter	Jan Serene	
Key Points		
President Serene opened the floor for suggestions, proposals, and grievances		
Mr. & Mrs Mendez asked some water related questions as they were getting ready to start the construction of their house and wanted to do some of the plumbing themselves.		
Action Items	Person Responsible	Deadline
Post the monthly Regular Board Meeting minutes on the Website	Flint Lemon	After Board approval
Topic: Calendar Update		
Presenter	Jan Serene	
Next Meeting	Regular Board of Directors Meeting: 8 October, 2018 at 7:00 p.m. at 997 Bear Springs Trail, Pipe Creek, TX 78063.	