

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Regular Board Meeting			
7.9.2018		7:00 p.m.	997 Bear Springs Trails, Pipe Creek, TX 78063
Meeting called by	Jan Serene, Board President		
Type of meeting	BST Water Supply Corporation Directors Meeting		
Note taker	Karla Seale, Secretary		
Attendees:	Jan Serene, President; jan.serene@att.net; 830-510-4282		
	Andy Watson, Vice President; awatson@vaughnconstruction.com; 281-831-4489		
	Karla Seale, Secretary; texaslazyk@gmail.com; 210-563-1302		
	Betty Serene, Treasurer; betty.serene@att.net; 830-510-4284		
	Flint Lemon, Director & IT Technical Advisor; flint-claudio@att.net; 830-446-9444		
	Carl Schuman, Technical Advisor; c.schumann@sbcglobal.net; 210-854-5832		
Agenda			
Call to Order			
Roll Call and Quorum Determination			
Approval of June Annual and Regular Meeting Minutes			
Water System Operations and Concerns			
BSTWSC Treasurer's Report			
Open Forum for Visitor's Suggestions, Proposals, and Grievances			
Calendar & Follow-Up Actions			
Adjournment			
Topic: Call to Order, Quorum Determination and Approval of Previous Meeting Minutes			
Presenter	Jan Serene		
Key Points			
All individuals listed as attendees above were present. All five (5) Directors were present, therefore there was a quorum.			
The June regular board meeting minutes were approved by acclamation. President Serene added that the tax free approval package was posted to the website along with the 2017 consumer confidence report.			
Action Items		Person Responsible	Deadline
Approved minutes to be posted to BSTWSC website		Flint Lemon	Within one week
Topic: Water System Operations and Concerns			
Presenter	Jan Serene and Andy Watson		
Key Points			
P. Serene informed the Board that TCEQ received BSTWSC's 2017 Consumer Confidence Report Monday 2 July 2018.			
Pollution Control Services Report monthly results are as follows: June 25, 2018 sample test results showed chlorine residual levels at .96mg/l and coliform was absent, so within standards.			
May 21, 2018 Test Results: .65 mg/l chlorine residual levels and coliform was absent.			
Note: .2 to 1.0 milligram/liter is considered normal for chlorine residual levels.			
The Texas Department of State Health Services Volatile Organic Compounds Analysis Report showed all test results were within standards. Note: Quarterly sample was collected on 4 April 2018.			
P. Serene inquired if the backup pump and alternator had been installed. Technical Advisor Schuman informed the Board that the stainless steel fittings had been installed. V.P. Watson indicated that he would stop by the pump house and confirm that the installations were completed.			

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Technical Advisor Schuman informed that Board that Third Coast Environmental Services had still not rescheduled their appointment for sample collection. Note: Third Coast Environmental Services is responsible for collecting routine chemical compliance samples at public water systems on behalf of TCEQ. Collection samples are taken quarterly and annually.		
Action Items	Person Responsible	Deadline
Confirm that the alternator for the pump house pumps was back online.	Andy Watson	As soon as possible
Topic: BSTWSC Treasurer's Report		
Presenter	Betty Serene	
Key Points		
BSTWSC account balance is \$18,859.60 as of 6 July 2018. The invoice for the new high pressure auxiliary pump installation has not yet been received.		
\$1000.00 was received for the installation of a new meter.		
Action Items	Person Responsible	Deadline
NTR	N/A	N/A
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances		
Presenter	Jan Serene	
Key Points		
President Serene opened the floor for suggestions, proposals, and grievances		
NTR		
Action Items	Person Responsible	Deadline
Post the date change for the August Regular Board Meeting on the Website	Flint Lemon	As soon as possible
Topic: Calendar Update		
Presenter	Jan Serene	
Next Meeting	Regular Board of Directors Meeting: 6 August 2018 at 7:00 p.m. at 997 Bear Springs Trail, Pipe Creek, TX 78063.	