

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Regular Board Meeting			
11.13.2017		7:00 p.m.	997 Bear Springs Trails, Pipe Creek, TX 78063
Meeting called by	Jan Serene, Board President		
Type of meeting	BST Water Supply Corporation Directors Meeting		
Note taker	Karla Seale, Secretary		
Attendees:	Jan Serene, President; jan.serene@att.net; 830-510-4282		
	Andy Watson, Vice President; awatson@vaughnconstruction.com; 281-831-4489		
	Karla Seale, Secretary; texaslazyk@gmail.com; 210-563-1302		
	Betty Serene, Treasurer; betty.serene@att.net; 830-510-4284		
	Flint Lemon, Director & IT Technical Advisor; flint-claudio@att.net; 830-446-9444		
	Carl Schuman, Technical Advisor; c.schumann@sbcglobal.net; 210-854-5832		
Agenda			
Call to Order			
Roll Call and Quorum Determination			
Approval of October Meeting Minutes			
Water System Operations and Concerns			
BSTWSC Treasurer's Report			
Open Forum for Visitor's Suggestions, Proposals, and Grievances			
Calendar & Follow-Up Actions			
Adjournment			
Topic: Call to Order, Quorum Determination and Approval of Previous Meeting Minutes			
Presenter	Jan Serene		
Key Points			
All individuals listed as attendees above were present. All five (5) Directors were present, therefore there was a quorum.			
The October meeting minutes were approved by acclimation.			
Action Items		Person Responsible	Deadline
Approved minutes to be posted to BSTWSC website		Flint Lemon	Within one week
Topic: Water System Operations and Concerns			
Presenter	Jan Serene and Andy Watson		
Key Points			
President Serene notified the Board that a curb stop (water service shutoff valve) failed on October 19 th . A water customer discovered and notified President Serene of the failure at approximately 0700 a.m. Aquatech was quickly notified of the failure and immediately sent a repair person/team. Aquatech charged approximately \$200.00 for the 2-hour labor repair work. The curb stop is the first one located closest to the pump house. President Serene speculated if the new higher pressure pump may have been a factor in the failure. Vice President Watson noted that there were two additional shutoff valves also needing to be replaced.			
President Serene informed the Board that TCEQ acknowledged notification of the new water operator.			
The most recent lab report results remain within standards.			
Vice President Watson installed a new water meter for a new customer. Technical Advisor Schuman's broken meter has been replaced, and there is one additional meter (new) anticipated. Vice President Watson is ordering new meters/meter boxes as needed while maintaining one in inventory. He also purchased some insulation for the pump house.			
Aquatech is scheduled to repair the leak in the pump house this week.			
President Serene informed the Board that in the October 27, 2017 San Antonio Express News, there was an article indicating that a private company had purchased numerous wells in the Trinity Aquifer that were grandfathered in protecting them from state laws that had established the authorities needed to limit the amount of water that could be drawn from the well(s). Because BSTWSC water system draws from the Trinity Aquifer as well, President Serene wanted the Board to be situationally aware.			

Bear Springs Trails Water Supply Corporation Meeting Minutes

Action Items		Person Responsible	Deadline
Annual Backflow Preventer Inspections		Andy Watson	Before end of the year
Notify water customers of any water service disruptions prior to completion of the pump house or shut off valve repairs.		Jan Serene	Prior to repair
Topic: BSTWSC Treasurer's Report			
Presenter	Jan Serene		
Key Points			
BSTWSC account balance is \$10,830.83.			
Action Items		Person Responsible	Deadline
NTR		N/A	N/A
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances			
Presenter	Jan Serene		
Key Points			
President Serene opened the floor for suggestions, proposals, and grievances			
Technical Advisor Carl Schuman notified the Board that the latest water samples needed for testing did not occur and has not been rescheduled.			
Action Items		Person Responsible	Deadline
NTR		N/A	N/A
Topic: Calendar Update			
Presenter	Jan Serene		
Next Meeting	Regular Meeting: 11 December 2017 at 7:00 p.m. at 997 Bear Springs Trail, Pipe Creek, TX 78063		