

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Regular Board Meeting			
11.14.2016		7:00 p.m.	997 Bear Springs Trails, Pipe Creek, TX 78063
Meeting called by	Jan Serene, Board President		
Type of meeting	BST Water Supply Corporation Directors Meeting		
Note taker	Karla Seale, Secretary		
Attendees:	Jan Serene, President; jan.serene@att.net; 830-510-4282		
	Andy Watson, Vice President; awatson@vaughnconstruction.com; 281-831-4489		
	Karla Seale, Secretary; texaslazyk@gmail.com; 210-563-1302		
	Betty Serene, Treasurer; betty.serene@att.net; 830-510-4284		
	Flint Lemon, Director & IT Technical Advisor; flint-claudia@att.net; 830-446-9444		
	Carl Schuman, Technical Advisor; c.schumann@sbcglobal.net; 210-854-5832		
Agenda			
Call to Order			
Roll Call and Quorum Determination			
Approval of October Meeting Minutes			
TCEQ 3-Year Inspection Update			
Water System Operations and Concerns			
BSTWSC Treasurer's Report			
Open Forum for Visitor's Suggestions, Proposals, and Grievances			
Calendar & Follow-Up Actions			
Adjournment			
Topic: Call to Order, Quorum Determination and Approval of Previous Meeting Minutes			
Presenter	Jan Serene		
Key Points			
All individuals listed as attendees above were present. All Directors were present therefore a quorum was present.			
The October meeting minutes were approved by acclimation.			
Topic: TCEQ 3-Year Inspection Update			
Presenter	Jan Serene		
Key Points			
President Serene still has no information regarding the three year inspection. However, TCEQ did inform President Serene that we had been cited for another violation. BSTWSC received notification of a monitoring and reporting violation for the period June 1 st to September 30 th on lead and copper testing. After contacting TCEQ, President Serene learned that only 10 homes in the subdivision are approved for testing purposes. For the most recent test, five samples were taken but two (2) of those samples were from unapproved homes. Vice President Watson stated that the samples were drawn from last year's list. Since last year's samples were sent after the filing date and therefore not accepted, the approved/unapproved home list was never validated nor confirmed. TCEQ requires BSTWSC to notify the homeowners/customer of the violation. A notice will be sent to homeowners with the next billing. President Serene will include the information that five homes were tested and the results indicated no lead/copper problems in the water.			
Action Items		Person Responsible	Deadline
President Serene to provide Vice President Andy Watson and technical advisor Carl Schuman a copy of the ten (10) approved homes for future testing purposes.		Jan Serene	Before next regular board meeting.
Topic: Water System Operations and Concerns			
Presenter	Jan Serene and Andy Watson		
Key Points			
The Robinson's notified President Serene that they were having water quality issues again and were seeking to know when the next flushing of the system was scheduled. After confirming that the flushing was scheduled to occur twice per month and when the next flushing was scheduled, Treasurer Betty Serene has had no further complaints.			

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Vice President Watson informed the board that the master meter has been returned and the new pump savers were at Aquatech ready to be installed. Aquatech would swap out the pump savers at no cost.

Vice President Watson indicated that he had contacted the water operator regarding insufficient levels of chlorine in the reservoir. The water operator indicated that we were using significantly more water than previously which was contributing to the rapid depletion of chlorine in the reservoir. Technical Advisor Schuman notified the Board that the tube/pipe used for drawing chlorine out of the tank had been broken and therefore unable to pump chlorine into the water. As of the meeting, the pipe had already been repaired/replaced. Technical Advisor Schuman also indicated that the chlorine distribution test reading had been performed at his home by the TCEQ contractor and he (Schuman) would provide a copy to President Serene.

Action Items	Person Responsible	Deadline
Provide copy of chlorine distribution test reading to BSTWSC President	Carl Schuman	Before next regular board meeting.

Topic: BSTWSC Treasurer's Report

Presenter	Betty Serene
Key Points	

BSTWSC account balance is \$14,426.88. All customers were current.

Treasurer Serene notified Vice President Watson that he would start receiving copies of the water operator and/or any equipment repair invoices to allow confirmation that the work has been completed satisfactorily prior to invoicing.

Action Items	Person Responsible	Deadline
Send notification of lead and copper testing violation with next billing.	Betty Serene	Next billing.

Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances

Presenter	Jan Serene
Key Points	

President Serene opened the floor for suggestions, proposals, and grievances. NTR

Topic: Calendar & Follow-Up Actions

Presenter	Jan Serene
Next Meeting	12 December 2016 at 7:00 p.m. at 997 Bear Springs Trail, Pipe Creek, TX 78063