

Bear Springs Trails Water Supply Corporation Meeting Minutes

BSTWSC Regular Board Meeting			
8.8.2016		7:00 p.m.	997 Bear Springs Trails, Pipe Creek, TX 78063
Meeting called by	Jan Serene, Board President		
Type of meeting	BST Water Supply Corporation Directors Meeting		
Note taker	Karla Seale, Secretary		
Attendees:	Jan Serene, President; jan.serene@att.net; 830-510-4282		
	Andy Watson, Vice President; awatson@vaughnconstruction.com; 281-831-4489		
	Karla Seale, Secretary; texaslazyk@gmail.com; 210-563-1302		
	Betty Serene, Treasurer; betty.serene@att.net; 830-510-4284		
	Carl Schuman, Technical Advisor; c.schumann@sbcglobal.net; 210-854-5832		
Agenda			
Call to Order			
Roll Call and Quorum Determination			
Approval of July Meeting Minutes			
TCEQ 3-Year Inspection Update			
Water System Operations and Concerns			
BSTWSC Treasurer's Report			
Open Forum for Visitor's Suggestions, Proposals, and Grievances			
Calendar & Follow-Up Actions			
Adjournment			
Topic: Call to Order, Quorum Determination and Approval of Previous Meeting Minutes			
Presenter	Jan Serene		
Key Points			
All individuals listed as attendees above were present. Four Directors were present (one by phone) therefore a quorum was present. Note: Vice President Andy Watson attended by phone.			
July meeting minutes were approved by acclimation.			
Topic: TCEQ 3-Year Inspection Update			
Presenter	Jan Serene		
Key Points			
President Serene has not heard back from TCEQ. Assuming everything provided to date is fine. The agenda item is tabled until the September meeting.			
Topic: Water System Operations and Concerns			
Presenter	Jan Serene and Andy Watson		
Key Points			
- Aquatech has not installed the repaired/replaced well meter. - Pump Savers are on-site but not yet connected. - The Robinsons sediment issues appear to be resolved with the current bi-weekly flushing of the system. - The Sayers expressed dissatisfaction at having to install a back flow preventer. Director Watson informed them that if they failed to install a backflow preventer, their water service would be suspended. - Technical Advisor Carl Schuman notified the Board that Aquatech was not putting enough chlorine in the chlorine tank. - The Seale's water pressure issue is believed to be due to a failing water pressure regulator. The homeowners will replace the regulator and notify the Board if that does not resolve the issue. - Annual back flow inspections will occur the second weekend in September. Homeowners will be notified by Director Watson. The group rate will be \$45.00.			
Action Items		Person Responsible	Deadline
Check with Aquatech regarding chlorine levels in the chlorine tank.		Andy Watson	Before next regular board meeting.
Topic: BSTWSC Treasurer's Report			

Bear Springs Trails Water Supply Corporation Meeting Minutes

Presenter	Betty Serene
Key Points	
There has been one new water meter request. Installation of the meter is still pending. BSTWSC account balance is \$18,570.71. Monthly billing was mailed out 8 August 2016.	
Topic: Open Forum for Visitor's Suggestions, Proposals, and Grievances	
Presenter	Jan Serene
Key Points	
• President Serene opened the floor for suggestions, proposals, and grievances. There were none.	
Topic: Calendar & Follow-Up Actions	
Presenter	Jan Serene
Next Meeting	12 September 2016 at 7:00 p.m. at 997 Bear Springs Trail, Pipe Creek, TX 78063